

NO : CBSE/1631482/SL-90952-2324/2023-24

Dated: 29/06/2023

**The Manager,
RICHMONDD CONVENT SCHOOL
MANWAL BAGH, MANWAL, PATHANKOT, PUNJAB
PUNJAB ,PATHANKOT, 145001
(M: 0186-2991145)**

SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding .

Ref : Application No.: - SL-90952-2324 Dated:12/03/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Affiliation Up to Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1631482
School No	23696
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Fresh Affiliation
Period of affiliation	01.04.2023 to 31.03.2028
Year and Month From which admission can be taken in Class-IX	1 April,2023
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2025

Sl. No.	The school is directed to ensure that :
1	The total number of section of the school shall be restricted to 12. Further, increase of section(s) shall be subject to specific approval of the Board on the basis of the request of the school as per Affiliation Bye Laws and subject to the availability of room with area of greater than or equal to 500 sq ft. No sections shall be run in rooms of less than 500 ft dimensions.
2	The School is required to provide more facilities in the library, as per SoP issued by the Board and submit the compliance within 3 months on SARAS portal.
3	The School is required to have proper stock register in all the Labs, and submit the compliance within 3 months on SARAS portal.
4	The school shall conduct training of its concerned teachers with CoE Chandigarh within 3 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is

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Principal *Komal Rang*
Richmondd Convent School
Pathankot

Manager *Arvinder Singh*
Richmondd Convent School
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submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye - Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

Principal *Komal Rang*
Richmond Convent School
Pathankot

Manager *Anurag Singh*
Richmond Convent School
Pathankot